

DATE: June 3, 2019

FILE: 4710-01

TO: Chair and Directors
 Black Creek Oyster Bay Committee
 Committee of the Whole
 Electoral Areas Services Committee

 Chair and Members
 Comox Valley Sports Centre Commission

FROM: Russell Dyson
 Chief Administrative Officer

 Supported by Russell Dyson
 Chief Administrative Officer

R. Dyson
RE: Community Services – Operational Highlights
Purpose

The purpose of this report is to provide an update on key operational items not reflected in the strategic plan or management reports.

Recommendation from the Chief Administrative Officer:

THAT the Community Services Branch provide operational highlight updates in June and October of each year.

Executive Summary

The following table highlights three operational items each department in the Community Services Branch is currently involved with. The items are considered more of the day to day operations and intended to be items outside those identified by the board or strategic plans.

Branch	Item	Additional Info
Fire	Forest fire risk activities webpage	Activities webpage was introduced to public via social media. https://www.comoxvalleyrd.ca/services/fire/high-risk-activities-restrictions
Fire	Fire Smart community discussions	Neighborhood meetings already held in Electoral area “A” and “C” with more sessions planned. five staff members now trained as “Local FireSmart Representatives”
Fire	Fire Chiefs meetings	Actively meeting to prepare for fire potential
Parks	Seal Bay Parking	Parking lot under construction at Hardy Road
Parks	Denman Cross Island Trail	Designs for access from Denman west terminal up the hill underway
Parks	Summer students	Two local summer students were hired focusing on invasive removal and trail maintenance
Recreation	Sports Centre	Painting exterior of building and inside rink 2

Recreation	Exhibition Grounds	Prep for music-fest change to LED lights in parking lot
Recreation	Aquatic Centre	Update some showers with infrared touch pads
Emergency service	Connect rocket changes	Moving to all hazards approach
Emergency Services	Harmstrom EOC needs	Confirm use with other local governments Equipment and radio needs
Emergency services	Hornby and Denman Island evacuation	Working with agencies for preparedness guidelines Orientation for residents planned at later date

Prepared by:

D. DeMarzo

Doug DeMarzo
Acting General Manager of
Community Services